

CHRONOLOGY OF INDIVIDUAL EEO COMPLAINT

For use of this form, see AR 690-600; the proponent agency is OSA

A. EEOCRA DOCKET NO.

B. NAME (Last, First, Middle Initial)

E. ORGANIZATION

C. SSN

D. RANK/GRADE

INSTRUCTIONS

The days listed in parentheses are administrative suspense goals established by EEOC or the Army. Failure to meet any of the listed suspenses should be explained in the "Remarks" section of this form or on a continuation sheet, if necessary. All days referred to in this form are calendar days. In computing days between dates, disregard the first day and count the last day. The actual number of days in each month will be counted.

ACTION	F. DATE	G. CUMULATIVE ELAPSED DAYS
1. Date of alleged discriminatory action.		
2. Date counselor contacted (30 days).		
3. Date of 21-day letter (21 days).		
4. Date of counselor's final interview.		
5. Date of formal complaint (15 days).		
6. Date formal complaint received.		
7. Date complaint accepted/rejected (5 days).		
8. Date investigator requested (3 days).		
9. Date investigator assigned.		
10. Date(s) of investigation.		
11. Date activity received Report of Investigation (ROI).		
12. Date complainant received ROI (5 days).		
13. Date attempt at informal adjustment (15 days).		
14. Date of proposed disposition (20 days after receipt of ROI).		
15. Date complainant requested hearing or decision without hearing (15 days).		
16. Date hearing requested.		
17. Date(s) of hearing.		
18. Date report received by Army.		
19. Date of final Army decision.		
20. Total processing days from date complaint was filed.		
21. Date appealed to EEOC Office of Review and Appeals.		
22. Date EEOC requested records.		
23. Date DA forwarded records to EEOC.		
24. Date decision by EEOC Office of Review and Appeals.		
25. Litigation: Date suit filed.		
26. Date of court decision.		

H. REMARKS (Continue on separate sheet, if necessary.)

I. SIGNATURE OF EEO OFFICER

J. DATE

K. SIGNATURE OF EEOCRA OFFICIAL COMPLETING
CHRONOLOGY SHEET

L. DATE